



Hugo Housing Authority Board of Commissioners MINUTES

For Regular Board Meeting held on
March 31, 2026 at 5:00 P.M.

CALL TO ORDER:

Chairperson Cannon called the meeting to order at 5:01 P.M.

ROLL CALL:

Commissioner McLemore, Commissioner Stewart and Chairperson Cannon were present. Commissioner Dawson and Vice-Chair Brockway were absent.

INVOCATION & FLAG SALUTE:

Commissioner McLemore gave the invocation and Chairperson Cannon led the flag salute.

CONSIDER APPROVAL OF MINUTES:

1. Regular Board Meeting Minutes – February 24, 2026

Commissioner McLemore motioned to approve the February, 24, 2026 Regular Board Meeting Minutes and Commissioner Stewart seconded the motion.

Commissioner McLemore, Commissioner Stewart, and Chairperson Cannon voted to approve the minutes. The motion was carried.

2. Special Board Meeting Minutes – February 27, 2026

Commissioner McLemore motioned to approve the February, 24, 2026 Regular Board Meeting Minutes and Commissioner Stewart seconded the motion.

Commissioner McLemore, Commissioner Stewart, and Chairperson Cannon voted to approve the minutes. The motion was carried.

STAFF REPORTS:

Staff provided the following reports:

1. Executive Director Report
 - a. Capital Fund
 - b. Energy Audit
 - c. Administrative Facilities
 - d. RAB Meeting
2. Program Coordinator Reports
3. Finance Report



INFORMATION ITEMS:

Ryandal Gilmore, Executive Director provided information regarding the following:

1. Training
2. Banking – Debit Card
3. Creation of Non-Profits

ACTION ITEMS:

Resolution 26-26-01 – Consideration to approve the Revised and Updated Hugo Housing Authority's Personnel Policy.

Resolution 26-26-01 is adopted by the Board of Commissioners for the Housing Authority of the City of Hugo, on this 31st day of March, 2026. On a motion by Commissioner McLemore, seconded by Commissioner Stewart, and on the following roll call vote:

Ayes: Commissioner Mclemore, Commissioner Stewart and Chairperson Cannon

Nays: NONE

Absent: Commissioner Dawson and Vice-Chair Brockway

Abstain: NONE

NEW BUSINESS:

Any matters not known about or which could not have been reasonably foreseen prior to time of posting.

Chairperson Cannon asked if the Housing Authority could or would be interested in sponsoring a youth team. Due to the nature of funding the Housing Authority receives and regulations, the Housing Authority is unable to participate in such activity.

PUBLIC COMMENT:

1. Invitation for Public Comment (Comments limited to 5 minutes).

Members of the public desiring to be heard on matters under jurisdiction of the Commission, but not on the agenda, may address the Commission at this time. Comments will be limited to 5 minutes unless the Chairperson grants a longer period of time.

Mayor Bunn was in attendance and informed the Board and staff of housing development that is needed in Hugo.

ADJOURNMENT:

Chairperson Cannon motioned to adjourn the meeting and Commissioner McLemore seconded the motion.

Commissioner McLemore, Commissioner Stewart, and Chairperson Cannon voted yes to adjourn. Commissioner Dawson and Vice-Chair Brockway were absent. The motion to adjourn the meeting was carried. The board of Commissioners Meeting adjourned at 5:49 P.M.