Hugo Housing Authority
Board of Commissioners
MINUTES
For Regular Meeting Agenda
July 28, 2026 at 5:00 P.M.
300 13th Place, OK 74743
Board of Commissioners/Multi-Purpose Room

CALL TO ORDER:

Chairperson McLemore called the meeting to order at 5:00 P.M.

ROLL CALL:

Commissioner Dawson, Commissioner Stewart, and Chairperson McLemore were present. Vice-Chair Brockway was absent.

INVOCATION & FLAG SALUTE:

Commissioner Dawson gave the invocation and Chairperson McLemore led the flag salute.

CONSIDER APPROVAL OF MINUTES:

1. Regular Board Meeting Minutes – May 26, 2026
2. Emergency Meeting Minutes – June 2, 2026
3. Special Board Meeting Minutes – June 18, 2026
4. Regular Board Meeting Minutes – June 30, 2026
5. Emergency Meeting Agenda – July 14, 2026

Commissioner Dawson moved to accept the minutes listed above, Commissioner Stewart seconded the motion.

Commissioner Dawson, Commissioner Stewart, and Chairperson McLemore voted to approve the minutes. The motion was carried.

NEW BUSINESS:

1. Appointment of new Board of Commissioner

Chairperson McLemore stated she would like to move out of order and bring New Business before the Staff Reports to swear in the new appointment of Jonathan Heady to the Board of Commissioners.

Jonathan Heady took the Oath of Office as Hugo Housing Authority's Board of Commissioner. Commissioner Heady then moved to the dais and took part as a Commissioner for the remainder of the meeting.

STAFF REPORTS:

Staff provided the following reports.

1. Executive Director Report
   - Capital Fund
   - Signatory process
   - Vehicle purchase
   - Chairperson transition
   - Public Notice
   - RAB Meeting
   - Youth Services Quarterly Report
   - Commissioner Stipends
2. Program Coordinator Reports
3. Maintenance Report
4. Finance Report

~~NEW BUSINESS:~~

~~2. Appointment of new Board of Commissioner~~

New Business was moved out of order before Staff Reports.

PUBLIC COMMENT: Chairperson McLemore acknowledged that Public Comment was not on the agenda and asked if there were any public in attendance for public comment. There were no public present and no public comments presented.

ACTION ITEMS:

NONE

There were no Action Items.

ADJOURNMENT:

Commissioner Dawson motioned to adjourn the meeting and Commissioner Heady seconded the motion.

Commissioner Dawson, Commissioner Stewart, Commissioner Heady, and Chairperson McLemore voted yes to adjourn. Vice-Chair Brockway was absent. The motion to adjourn the meeting was carried. The Board of Commissioners Meeting adjourned at 5:29 P.M.