



**Hugo Housing Authority
Board of Commissioners
MINUTES
For **Amended** Regular Board Meeting
August 25, 2026 at 5:00 P.M.
300 13th Place
Hugo, OK 74743
Board of Commissioners/Multi-Purpose Room**

CALL TO ORDER:

Chairperson McLemore called the meeting to order at 5:00 P.M.

ROLL CALL:

Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore were present. Vice-Chair Brockway was absent.

INVOCATION & FLAG SALUTE:

Commissioner Stewart gave the invocation and Chairperson McLemore led the flag salute.

CONSIDER APPROVAL OF MINUTES:

1. Regular Board Meeting Minutes – ~~May 26, 2026~~ **July 28, 2026**

Commissioner Dawson motioned to approve the July 28, 2026 Regular Board Meeting Minutes and Commissioner Heady seconded the motion.

Commissioner Heady, Commissioner Dawson, Commissioner Stewart, and Chairperson McLemore voted to approve the minutes. The motion was carried.

STAFF REPORTS:

Staff provided the following reports:

1. Executive Director Report
 - Capital Fund
2. Program Coordinator Reports
3. Maintenance Report
4. Finance Report

ADHOC Commissioner Committee Report

1. Service Charitable Non-Profit

Ryandal Gilmore, Executive Director informed the Board that the ADHOC Committee met to review Articles of Incorporation and Bylaws, as well as the need to discuss a name for the services non-profit.

NEW BUSINESS:

Chairperson McLemore brought the discussion of creating a name for the services non-profit to New Business. Two names were brought before the Board: RISE and CANNON.

Commissioner Heady motioned to accept CANNON as the main name of the service non-profit. Commissioner Dawson seconded the motion.

The motion was passed by the following roll call votes:

Commissioner Heady, Commissioner Dawson, Commissioner Stewart, and Chairperson McLemore voted to approve the minutes. The motion was carried.

1. Consideration of stipends for Board of Commissioners

Consideration was brought before the Board and it was decided that no stipends will be pursued based on prior discussion. No action taken.

ACTION ITEMS:

Proposed Resolution 26-26-04 Designation of Clerk of the Board whereas the Executive Director shall have the authority to designate an appropriate staff member to serve as Clerk of the Board.

Resolution 26-26-04 is adopted by the Board of Commissioners for the Housing Authority of the City of Hugo, on this 25th day of August, 2026. On a motion by Commissioner Heady, seconded by Commissioner Dawson, and on the following roll call vote:

Ayes: Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore

Nays: NONE

Absent: Vice-Chair Brockway

Abstain: NONE

PUBLIC COMMENT:

1. Invitation for Public Comment (Comments limited to 5 minutes).

Members of the public desiring to be heard on matters under jurisdiction of the Commission, but not on the agenda, may address the Commission at this time. Comments will be limited to 5 minutes unless the Chairperson grants a longer period of time.

There were no Public Comments.

PROPOSED EXECUTIVE SESSION:

Enter into Executive Session pursuant to Title 25, Section 307 (b) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee per Title 25 Section 307(b)(1); Executive Director and Administrative Analyst.

Commissioner Dawson motioned to enter into Executive Session and Commissioner Stuart seconded the motion.

Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore approved to enter into Executive Session; Vice-Chair Brockway was absent.



The motion carried to enter into Executive Session. The Board of Commissioners entered into Executive Session at 5:29 P.M.

EXECUTIVE SESSION:

Enter into Executive Session pursuant to Title 25, Section 307 (b) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee per Title 25 Section 307(b)(1); Executive Director and Administrative Analyst.

Commissioner Dawson motioned to end Executive Session and return to Open Session; Commissioner Heady seconded the motion.

Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore approved to enter into Executive Session; Vice-Chair Brockway was absent.

The motion carried to end Executive Session and return to Open Session. Executive Session ended and returned to Open Session at 5:45 P.M.

RETURN TO OPEN SESSION:

There was no action regarding the discussion of the Executive Director.

The Board of Commissioners discussed the Administrative Analyst working remotely.

Commissioner Dawson motioned to approve the Administrative Analyst, Teresa Kinney to work remotely and part-time until further notice. The motion was seconded by Commissioner Heady. The motion passed with the following roll call votes:

Ayes: Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore

Nays: NONE

Absent: Vice-Chair Brockway

Abstain: NONE

ADJOURNMENT:

Commissioner Heady motioned to adjourn the meeting and Commissioner Dawson seconded the motion.

Commissioner Heady, Commissioner Dawson, Commissioner Stewart and Chairperson McLemore voted yet to adjourn. The motion to adjourn the meeting was carried. The Board of Commissioners Meeting adjourned at 5:47 P.M.

